

LENSWOOD & FOREST RANGE *Community Association Inc.*

General Meeting Agenda

Date: Tuesday, 12th November 2013

Time: 7.30pm

Venue: Lenswood Primary School

Chair: Peter Stafford

1. Attendance:
 - Apologies:
2. Confirm agenda (Additional items? Need to re-order the agenda?)
3. Minutes previous meetings (AGM Aug. and 2nd October 2013):
 - 3.1 Approved:
 - 3.2 Business Arising?
 - Change name and constitution of Association: See new business
 - 3.3 Action list/recommendations?
4. Correspondence
 - 4.1: Incoming
 - 4.2: OutgoingActions required:
5. Chairperson's/Association Executive Committee reports (AGM & Sept) – (Tabled):
 - 4.1 Business arising/discussion
 - Road safety Report (15th Sept. 2013)
 - 4.2 Action required?
6. Finance Report (Tabled)
 - 5.1 Business arising/discussion
 - 5.2 Action required?
7. Subcommittee reports
 - 6.1 History sub-committee (tabled)
8. New business
 - 8.1 *Item 1:* A Special Resolution was developed at the meeting 2nd October 2013 (see minutes): "That the members of the Association agree to change the name of the Association to *The Forest Range and Lenswood History Group* and the constitution/rules of the Association should be amended (see attached draft Constitution) to reflect the aim of the Group of conserving resources and preserving the historical heritage of the Forest Range and Lenswood district".

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Discussion:

Action?

8.2 *Item 2*: Membership implications if constitution changes (AK):

8.3 *Item 3*: Issue: Pay out contingent liability (Lenswood Memorial Park Inc.) (PS)

8.3 *Item 4*: Harvest Festival Resources” Hand over to the Lenswood Memorial Park Committee? (AK)

9. Summary action items:

Item Number	Action required	Who?	By When?

10. Meeting ended at < >

Note: Changes to the name/rules/constitution must be made at this meeting by a majority of not less than three-quarters (75%) of current financial members of the Association (in person or by proxy, at the meeting). Please complete the Proxy Vote form (attached) and return to the Secretary (Ann Kempe) if you will be voting on behalf of an absent member at the November meeting.

Please email other agenda items or Proxy Vote form to Ann Kempe at: ann_300@ozemail.com.au or post to Ann via the Lenswood post-office by **cob Friday 8th November 2013**.

Note: Ann has a severe hearing impairment and writes the agenda/minutes from notes made by a relevant member.