

# Lenswood and Forest Range Community Association

## General Meeting Minutes

Held on Thursday July 24<sup>th</sup> at the  
Lenswood Primary School at 7.30pm

**In attendance:** Peter Stafford, Cam Stafford, Garry Beaton, Sam Perna, John Tons, Harleigh Mason, Evelyn Hay

**Apologies** were received from Alison Mason, Anne Kemp, Caroline Chaplin, Malcolm Drew, Don Harris, Claire Harris, Matt Hawkins

1. Confirmation of Agenda – recommendation that all future communication to be sent out in a standard PDF format.
2. Standing Orders
3. Minutes of Previous Meeting

Amendments:

1. History Report to be removed from minutes as they are not correct. Also all family Reunions at History Day events are private and organised by the family being represented.
2. The proposal to develop a History Centre to be removed from minutes.

Both amendments were supported.

### Business Arising

1. Planning of the Annual General Meeting
  - The AGM is to be held on Thursday, the 22<sup>nd</sup> of August at 7.30pm. The AGM will be held at the Lenswood Primary School
  - After the AGM formalities, our Guest speaker, Cam Stafford will present a PowerPoint presentation called “Discovering the Secrets of the Lenswood and Forest Range District.”
  - The AGM agenda is as follows:
    1. Welcome and Introduction by the chairperson
    2. Apologies

3. Previous AGM Minutes
  4. Reports- Chairperson and Finance
  5. Declaration of all positions vacant – Nominations to be received-
  6. The Election of Office bearers for Chairperson, Vice chairperson, Secretary and Finance.
  7. Business Arising
  8. PowerPoint Presentation by Cam Stafford – “Discovering the Secrets of the Lenswood and Forest Range District”
- All Office Bearers to be elected on the night of the AGM - *Moved Gary Beaton Seconded Peter Stafford carried unanimously*
  - All financial members are entitled to vote. For the purposes on the AGM a person is a financial member if they have paid their membership dues in the 12 months preceding the AGM.
  - All memberships fees fall due at the AGM. Where dues have been paid after June 1<sup>st</sup> 2013 will be deemed financial members for the 2013-14 year.
  - A letter/ flyer will be sent to all members and householders within the Lenswood / Forest Range District inviting people to attend the AGM. This also needs to be sent to the school so it can be included in their newsletter. Members attending the general meetings need to speak to as many possible people encouraging them to attend the AGM in August.

## 2. Footpath and Safety- meeting with the Adelaide Hills Council

A report regarding our meeting with the CEO of Adelaide Hills Council had been previously circulated. Council is generally supportive of our concerns regarding road safety but has limited scope to act. Harleigh Mason tabled a letter he had received which essentially stated that the State Government would only act on roads if there was a history of serious accidents. The point was made that as employers we have to abide by Occupational Health and Safety legislation and remove threats before an accident is caused – the same ought to apply to local roads as they are essential for carrying out our businesses. The point was also made that overhanging branches and poor road maintenance cause damage to the trucks, all of which is an extra expense.

Mark Goldsworthy has undertaken to distribute a road safety survey – that survey will be used as a tool to put pressure on both Council and government to take action regarding road safety. It will not happen overnight so we need to be prepared to be persistent.

3. Correspondence – no correspondence received or sent.
4. Reports – Chairperson’s report was noted – motions raised in the report had already been covered.
5. Finance report – Our balance at the bank is \$1259.25. We have a contingent liability of \$350. We are investigating public liability insurance. An audited report will be available at the AGM.
6. Website report. Malcolm Drew forwarded a written report – website has been upgraded and the transfer of the hosting is being done at present.
7. No other Business – meeting closed at 9.30 pm